

Job Breakdown Sheet

Description of the task:	How to scoop ice cream	<u>List Common Key Points:</u> Ice cream should be stored at -10F to -20F prior to use in the parlor. Parlor freezer should always be set to 8°F.
Parts (UPN, describe the parts)	Ice cream stored at 8°F in parlor cooler	
Tools & supplies required:	Dipper (ice cream scoop) staged in pan of water	
Safety equipment required:	Coffee, to offset ice cream headache	

Important Steps		Key Points		Reasons	
WHAT?	A Logical segment of the operation that advances the work.	HOW?	Things in important steps that will: 1. make or break the job 2. injure the worker 3. make the work easier	WHY?	List the reasons for the key points
1	Scoop ice cream	1) Tap dipper lightly to remove water 2) Start on outside wall 3) Roll, don't dig	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	1) Nobody wants water in there ice cream. 2) If start on inside, you dig and can't get nice round scoops. 3) Rolling makes the dipperfuls round.	Training Aid: (put hand sketches, diagrams, parts, or layouts here. Insert a digital picture if available.)
2	Put dipperful in the cone	n/a			
3	Scoop again (if desired) OR Put lid back on tub.	1) Dip scoop in water 2) Tap off excess lightly 3) Start next scoop where last one left off	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	1) Light coating of water helps the ice cream roll in the scoop, prevents sticking to the scoop. 2) Nobody wants water in there ice cream. 3) Promotes good rolling technique, discourages digging from the middle.	

Key Point reminders:	<input type="checkbox"/> Critical check or inspection	<input type="checkbox"/> Quantity Check	<input checked="" type="checkbox"/> Could injure the person	<input checked="" type="checkbox"/> Makes the job easier	Owner of this document: Chief Soda Jerk	Page: 1 of 1	Rev: Date: 5/15/07
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“If the person hasn't learned, the instructor hasn't taught.”